



British Blind Sport

Archery Section

Document ref: BBS-AS Policy-01 AGM
Title: BBS-AS Annual General Meetings
Version: v2
Date: 9th April 2022

1. Notice and Nominations

- a) The AGM must be held annually, normally the Friday before the BBS-AS Indoor Championships. If it cannot be held at this time for a reason beyond the control of the BBS-AS Committee, it can be held remotely or postponed to a date convenient to the Committee but must be held at least once in each calendar year.
- b) Notice of the date of the AGM will be given at least 28 days prior to the event by email.
- c) Nominations for committee positions must be registered with the Secretary via email or post at least 18 days before the AGM.
- d) Motions for amendments to rules and procedures must be registered with the Secretary via email or post at least 18 days before the AGM.
- e) Nominees and proposers must be fully paid up members of British Blind Sport.
- f) Anyone nominated to become a committee member must have taken part, or been involved in British Blind Sport Archery Section (BBS-AS) events for a minimum of one year.
- g) Nominees who cannot attend the AGM, and who wish to be elected for position, must put their consent and acceptance in writing to the Secretary, 14 days before the AGM.
- h) Members cannot nominate themselves for positions.

2. Voting Rights and Procedures

- a) British Blind Sport memberships will be checked on entry to the AGM.
- b) A list of nominations will be read out.
- c) A policy of one member one vote will be applied.
- d) Voting rights will be limited to individual fully paid up members of British Blind Sport.
- e) All Executive and Ordinary Committee Members will be voted onto the committee by those members present at the Annual General Meeting. During their first meeting following the AGM, the committee will ensure that all required roles are covered by a member of the elected committee.

See the Committee policy for details of the required roles.

<https://www.bbsarchery.org.uk/docs.php#Policy-02>



3. Document History

March 2019 Created from a number of prior documents.

March 2022 Added the option to hold the AGM at an alternative time or remotely if necessary. Section titles edited. Clarification of how committee roles are decided added.